**Jeremy Guzan**

*Forklift / Automotive / Customer Service / Warehouse*

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**Summary of Qualifications**

* 4 years’ experience working in warehouses and shipping and receiving departments.
* Also has experience in landscaping, automotive detailing, custodial work, and food service.
* Confident in the ability to work according to written and/or verbal instructions.
* Understands and follows safety rules, operating instructions, and procedural manuals.
* **Coordination –** Adjust actions in relation to co-workers’ actions.
* **Leadership** – Effectively teach others how to do something in concentrated efforts.
* **Troubleshooting** – Identify complex to develop and evaluate options and implement solutions.
* **Learning** – Select and implement methods appropriate to the situation when learning new skills.

**Skill Summary**

* Power, pneumatic, and hand tools
* Lawn care equipment
* Forklifts and order pickers
* Tire repairs
* Basic mechanic skills
* Concrete flatwork and construction
* Warehouse distribution
* Assembly

**Recent Experience**

*Flex Laborer* State of Kansas Lansing, KS 2014 – 2018

* Worked in a variety of positions from landscaping to food service.
* Operated power equipment (mowers, blowers, clippers, etc.) and kitchen equipment.
* Performed deep-cleaning duties in a variety of indoor and outdoor environments.

*Outbound/Inventory* Coleman Company Olathe, KS 2009 – 2012

* Lead a small team of co-workers in the loading of product onto trailers and shipping containers.
* Controlled inventory levels by making sure orders were accurate and accounted for.

*Flatwork Laborer* Ken Winters Construction Olathe, KS 2006 – 2008

* Built forms for sidewalks, foundations, driveways, stairs and parking garages.
* Poured and shoveled gravel, edged and finished wet concrete and applied sealer to surfaces.

**Additional Experience**

* *Shipping/Order Cutter* Getz Color Graphics Lenexa, KS 2004 – 2005
* *Special Jobs Detailer* Quality Truck and Auto Repair Oberlin, KS 1996 – 2004